



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Approving the Purchase of Replacement Motorcycle Vehicle and Appropriate Funds (\$11,200)

MEETING DATE: January 19, 2011

PREPARED BY: Interim Chief of Police

RECOMMENDED ACTION: Adopt resolution approving the purchase of replacement motorcycle vehicle and appropriate funds in the amount of \$11,200.

BACKGROUND INFORMATION: The Police Department budgeted for the replacement of one police motorcycle in FY 2010/11. The department followed the appropriate bidding process and verbally notified the vendor with the lowest bid of the department's intent to purchase the motorcycle. A purchase order, however, was sent in error to the vendor with the second-lowest bid. The difference between the bids was about \$300. Both vendors acted upon the information provided and each procured a motorcycle for the Police Department. The City now has the choice of purchasing both motorcycles, or buy one and risk litigation from the vendor who received the purchase order in error and procured the motorcycle for the City.

Purchase of the second motorcycle will cost \$17,011 plus \$2,000 for the transfer and installation of police equipment. This vehicle would replace 05-043, a 2006 Harley-Davidson Road King that has approximately 40,000 miles and is scheduled to be replaced in the 2011/2012 fiscal year.

The 2006 motorcycle has a trade-in value of \$7,980 for a net cost of approximately \$11,050. Sufficient funding is available in the Vehicle Replacement Fund for this purchase. If approved, the department would not replace a motorcycle in FY 2011/12. Considering these factors, it is recommended that the replacement vehicle be purchased now using funds in the Vehicle Replacement Fund.

FISCAL IMPACT: Advancing the vehicle purchase to the current fiscal year reduces projected equipment purchases in FY 2011/12, plus mitigates exposure to potential litigation.

FUNDING AVAILABLE: Increase appropriations by \$11,200 in the Vehicle Replacement Fund (1201031.7851). Funding to be provided from fund balance in the Vehicle Replacement Fund.


Jordan Ayers, Deputy City Manager


Captain Gary Benincasa
Interim Chief of Police

GB:JB:sm
cc: City Attorney

APPROVED: _____


Konradt Bartlam, City Manager

1. AA# _____
2. JV# _____

CITY OF LODI APPROPRIATION ADJUSTMENT REQUEST		
TO:	Internal Services Dept. - Budget Division	
3. FROM:	Gary Benincasa	5. DATE: 1/19/11
4. DEPARTMENT/DIVISION: Police		

6. REQUEST ADJUSTMENT OF APPROPRIATION AS LISTED BELOW					
	FUND #	BUS. UNIT #	ACCOUNT #	ACCOUNT TITLE	AMOUNT
A. SOURCE OF FINANCING	120		3205	Fund Balance	11,200
B. USE OF FINANCING	120	1201031	7851	Vehicles and Equipment	11,200

7. REQUEST IS MADE TO FUND THE FOLLOWING PROJECT NOT INCLUDED IN THE CURRENT BUDGET
<p>Please provide a description of the project, the total cost of the project, as well as justification for the requested adjustment. If you need more space, use an additional sheet and attach to this form.</p> <p>Replace a second motorcycle in FY 2010/11. Unit to be replaced is 05-043, 2006 Harley Davidson Road King. Unit was originally scheduled to be replaced in FY 2011/12, but is being advanced to FY 2010/11 due to error in purchasing process related to purchase of scheduled replacement for FY 2010/11.</p>
<p>If Council has authorized the appropriation adjustment, complete the following:</p> <p>Meeting Date: _____ Res No: _____ Attach copy of resolution to this form.</p> <p>Department Head Signature: <u><i>Gary Benincasa</i></u></p>

8. APPROVAL SIGNATURES		
<table><tr><td>Deputy City Manager/Internal Services Manager</td><td>Date</td></tr></table>	Deputy City Manager/Internal Services Manager	Date
Deputy City Manager/Internal Services Manager	Date	

Submit completed form to the Budget Division with any required documentation.
Final approval will be provided in electronic copy format.

RESOLUTION NO. 2011-07

A RESOLUTION OF THE LODI CITY COUNCIL
APPROVING PURCHASE OF REPLACEMENT MOTORCYCLE
VEHICLE AND APPROPRIATING FUNDS

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WHEREAS, the Lodi Police Department budgeted for the replacement of one police motorcycle in Fiscal Year 2010/11 following the appropriate bid process; and

WHEREAS, two vendors were notified in error and each procured a motorcycle for the Police Department, and staff now recommends purchasing both motorcycles to avoid litigation and/or penalties; and

WHEREAS, purchase of the second motorcycle will cost \$11,200 after trade-in and will take the place of a motorcycle designated for replacement in the 2011/12 Fiscal Year budget.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby approve the purchase and appropriation of funds from the 2011/12 Fiscal Year Vehicle Replacement Fund for the additional motorcycle.

Dated: January 19, 2011

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I hereby certify that Resolution No. 2011-07 was passed and adopted by the City council of the City of Lodi in a regular meeting held January 19, 2011, by the following vote:

AYES: COUNCIL MEMBERS – Hansen, Katzakian, Mounce, and
Mayor Johnson

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Nakanishi

ABSTAIN: COUNCIL MEMBERS – None



RANDI JOHL
City Clerk